

Northgate School Arts College (Academy Trust)

Governance – The Governing Body, September 2020

The governors have overall responsibility for ensuring that Northgate School Arts College (Academy Trust) has an effective and appropriate system of control; financial and otherwise.

The Governing Body delegates the day-to-day responsibility to the Executive Head Teacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the Funding Agreement between NSAC and the Secretary of State for Education. The Governing Body and sub-committees meet at regular intervals throughout the academic year.

Below is a **Register of People with Significant Control** (PSC) guidance within the organisation;

Name	Category	Appointment Date	Committee	Responsibility
Sheralee WEBB head@northgate.northants-ecl.gov.uk	Executive Head Teacher (Staff)	09.08.2011	Business (inc; Finance, Personal & General Purposes) and NSAC Site Operations (inc; Health & Safety) and TBH/SB Site Operations	Accounting Officer
Michael KENDALL Chair_governor@northgateacademy.org.uk	Appointed – Member	09.08.2011	Business	Chair of Governors Chair of Business Committee
Alan SHARP as_governor@northgateacademy.org.uk	Appointed – Trustee	12.12.2018	Premises	-
Julie WOODS jw_governor@northgateacademy.org.uk	Appointed - Trustee	09.08.2011	KS3 & 4 Teaching & Standards and Post 16 Teaching and Standards	Chair of KS3 & 4 Teaching & Standards Vice Chair of Post 16 Teaching & Standards Safeguarding Governor

<p>Maria RICHARDS mr_governor@northgateacemy.org.uk</p>	Appointed - Trustee	09.08.2011	Post 16 Teaching & Standards and TBH/SB Site Operations	Chair of Post 16 Teaching & Standards Health & Safety Governor
<p>Julie CARTWRIGHT jc_governor@northgateacaemy.org.uk</p>	Appointed – Member	09.08.2011	-	Safeguarding Governor
<p>Laura Goedhuis</p>	Appointed – Member	01.03.2021	-	-
<p>Susie THOMAS</p>	Appointed – Trustee (Community)	01.06.2015 to 31.12.2020	Business and Post 16 Teaching & Standards	-
<p>Diane CHANDLEY dc_governor@northgateacademy.org.uk</p>	Appointed – Trustee	01.02.2016	Business and KS3 & 4 Teaching & Standards	-
<p>Richard OSBORNE ro_governor@northgateacademy.org.uk</p>	Appointed – Trustee	10.07.2019	Business	-
<p>Kevin O'BRIEN</p>	Appointed – Trustee	16.03.2020 to 03.02.2021	-	-
<p>Zoe MOORE zm_governor@northgateacademy.org.uk</p>	Appointed – Trustee	16.03.2020	-	-
<p>Susan NEMMHARD s.nembhard@northgateacademy.org.uk</p>	Deputy Head Teacher	03.01.2018	-	Deputy Head Teacher

Francesca SHEARS f.shears@northgateacademy.org.uk	Head of School	06.04.2016	Business	Head of School
Sarah HUTT s.hutt@northgateacemy.org.uk	Head of Bee Hive	03.01.2018	Business	Head of Bee Hive
Lynnette MICHAELIDES l.michaelides@northgateacademy.org.uk	Deputy Head Teacher	04.06.2018	-	Deputy Head Teacher
Joanne FITZPATRICK f.fitzpatrick@northgateacademy.org.uk	Assistant Head Teacher	06.04.2016	KS3 & 4 Teaching & Standards and Post 16 Teaching and Standards	Assistant Head Teacher
Catherine COPE bursar@northgate.northants-ecl.gov.uk	Business Manager	12.02.2018	Business	Business Manager

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Governing Body Register of Business Interests – September 2019

Name	Relevant Business Interests		Any Other Educational Establishments Governed	Relationships with the School Staff including Spouses, Partners and Relatives
	Name of Organisation	Nature of Interest		
Sheralee Webb	Northampton School For Girls	Governor		None
	Lime Trust, Peterborough	Governor		
Michael Kendall	emPSN Services Ltd	Director		None

	National Education Network National Leader of Governance, DfE	Director Leader		None
	The Grange School, Daventry Lime Trust, Peterboro' East Midland Academy Trust	Chair of Governors Governor Chair of Pupil Premium Forum		
Alan Sharp	None		None	None
Julie Woods	None		None	None
Maria Richards	None		None	None
Julia Cartwright	None		None	Wife of Academy Employee
Susie Thomas Resigned 31.12.20	None		None	None
Diane Chandley	None		None	None
Richard Osborne	Business Data Group Limited; EMB Group Ltd; EMB Cyber Limited SEMLEP Skills Advisory Panel Northamptonshire Chamber of Commerce	Director	None	None

Kevin O'Brien Resigned 03.02.21	None		None	None
Zoe Moore	None		None	None
Susan Nembhard	None		None	None
Francesca Shears	None		None	None
Sarah Hutt	None		None	None
Lynnette Michaelides	None		None	None
Joanne Fitzpatrick	None		None	None
Catherine Cope	CGC Powder Coating Limited	Director	None	None

- The role of a governor (as set out in the Academies Financial Handbook) is to oversee the trust's financial affairs and hold the executive leadership to count.
- A governor (trustee) **must** apply the highest standards of governance and take full ownership of their duties. They must comply with the trust's charitable objects, with company and charity law, and with their funding agreement. The duties of company directors, in summary, are to:
 - Act within their powers
 - Promote the success of the Academy
 - Exercise independent judgement
 - Exercise reasonable care, skill and diligence
 - Avoid conflicts of interest
 - Not to accept benefits from third parties
 - Declare interest in proposed transactions or arrangements
- The trustees must ensure regularity and propriety in use of the trust's funds, and achieve [economy](#), [efficiency](#) and [effectiveness](#) – the key elements of [value for money](#).

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Governing Body Register of Attendance – Academic Year 2019/20

The Governing Body has formally met 6 times during the year. Attendance during the year at meetings of the Full Governing Body and Business Committee are as follows:

Full Governing Body Meetings			
Governor and Role		Meetings Attended	Out of a Possible
Mr M Kendall	Chair	6	6
Miss S Webb	Ex Headteacher & Accounting Officer	6	6
Mrs J Cartwright		4	6
Mrs D Chandley		6	6
Mrs D Gutteridge		4	6
Ms Z Moore		5	5
Mr K O'Brien		4	5
Mr R Osborne		4	6
Mrs M Richards		5	6
Mr A Sharp		6	6
Mrs S Thomas		3	6
Mrs J Woods		6	6

As a result of COVID (March 20), Business and Full Governing Body meetings were amalgamated in Term 4.

Business Meetings – Incorporating Finance and Pay & Performance			
Governor and Role		Meetings Attended	Out of a Possible
Mr M Kendall	Chair	2	2
Miss S Webb	Ex Headteacher & Accounting Officer	2	2
Mrs D Chandley		2	2
Mrs S Thomas	Vice Chair	2	2
Mr R Osborne		2	2